



## Consulting Services

### GRANT WRITING

- Crafting professional **grant proposals**.
- Implementing customized research and **funding source identification**.
- Reviewing and **analyzing grant announcements**.
- **Critiquing** draft grant proposals.
- **Revising unsuccessful grant proposals** written by others.
- **Mentoring** grant writers.
- Submitting proposals via **Grants.Gov**.
- Researching and summarizing **census data** and project benefit information.

#### New **Successful Grants**

**\$1,000,000** Douglas/Okanogan County Fire District #15, Brewster.

**\$1,000,000** Nile-Cliffdell Fire District, Fire & Life Safety Facility

**\$353,000** Cowlitz County Fire District #1 portable radios & all new Fire Hose.

### GRANT ADMINISTRATION

- Assisting with **contract development** between grantee and funding entity.
- Preparing grant **amendments**.
- **Troubleshooting** funded grants that have gone off-track.
- **Ensuring construction bidding, award** processes and certified payroll are implemented to the standards set by funding entity.
- Developing **civil rights, fair housing, ADA, and non-discrimination** policies for adoption by local government.
- Preparing monthly, quarterly, and yearly **reports** for funding entity.
- Implementing **special projects** of your choosing.

#### New **Successful Grant**

**Administration \$1,903,000**

federal/state grants for Quincy Public Library and George Fire & Life Safety Facility. Both projects brought in on-time

### COMMUNITY PLANNING

- Designing, implementing and tabulating **Income Surveys** required for grant applications
- Collaborating on **Strategic Plan** and **Capital Facilities plan development** and **meeting facilitation**
- Conducting **needs assessments**.

#### New **Successful Income Survey**

**Implementation** – for Three Rivers Hospital District, Douglas-Okanogan Fire District #15 and City of Pateros

### SEPA/NEPA ENVIRONMENTAL REVIEWS

- Creating **National Environmental Policy Act (NEPA)** and **State Environmental Policy Act (SEPA)** documents and checklists and **Section 106** Cultural and Historical documents.

### GRANT WRITING WORKSHOPS

- **Invited seminars** for Associations, Organizations and Governmental Entities.
- **Public workshops** on various aspects of grant writing.

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